

Volunteer Position Title	NH DART Volunteer Chair
Purpose	To develop and strengthen the organization's ability to assist municipal and related agencies in preparing for and responding to the diverse needs of pets, livestock, and exotic animals during emergencies. Provide support for regional teams.
Key Responsibilities	<ul style="list-style-type: none"> • Helps establish a culture of pride, active participation and volunteer leadership in pursuit of building capacity and establishing long-term sustainability • Participates in activities that ensure NH DART is in accordance with national best practices and disaster guidelines • Helps increase organizational capacity through regional team development • Collaborates with team leaders to develop trainings for volunteers and community partners • Facilitates team meetings along with team leaders • Works with Response Coordinator to provide supervision, mentoring and career development support to team members • Ensures all paperwork pertaining to disaster responses and active volunteers are up-to-date
Relationships	NH Board of Directors, Executive Director, NH DART team leadership and volunteers, government and community partners
Qualifications	<ul style="list-style-type: none"> • Passion for the mission of NH DART • Strong leadership and team building skills. • Good verbal and written communication skills • Initiative and imagination. • Knowledge of methods of organization, planning, management, and supervision. • Ability to evaluate situations and exercise good judgment in making decisions. • Ability to lead disaster volunteers
Training	<ul style="list-style-type: none"> • Orientation to NH DART • Animal Sheltering • Small Animal Handling

	<ul style="list-style-type: none"> • ICS 100, ICS 200, ICS 700, ICS 800 • Completion of all DART related training as available
Appointed by	Executive Director and Board of Directors
Reports to or Partners with	Executive Director and Board of Directors, Response Coordinator, Team Leaders
Length of Appointment	1-year term. May be reappointed for a maximum of 3 consecutive years
Time Commitment	Base 3-5 hours per week though will vary depending on need and during a large scale disaster
Development Opportunities	<ul style="list-style-type: none"> • Leadership in high profile service organization within New Hampshire • Enhance personal organizational and leadership skills • Increase professional network

I understand the responsibilities and qualifications of this position, and agree to fulfill them to the best of my ability.

Print Name

Signature

Date

Revised date _____